

POWER OF THE **PAST**
FORCE OF THE **FUTURE**



Sponsor and Exhibitor Prospectus
Information & Benefits Guide

Community Care Network of Kansas
Annual Conference
October 5 – 7, 2022
Hilton Garden Inn
Manhattan, Kansas

Register online: <https://tinyurl.com/CommunityCareConference>

Questions? Please contact Kari Parker, Resource and Training Specialist
at kparker@communitycareks.org or at 785-861-7854.

2022 ANNUAL CONFERENCE

HOTEL INFORMATION



Hotel Information

Hilton Garden Inn

410 S 3rd Street

Manhattan, KS 66502

For reservations, call 785-532-9116.

**Conference room rate of \$113/night + tax is available until 9/9/2022. Mention 2022 Community Care Network of Kansas Conference to receive the discounted rate.*



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SPONSOR INFORMATION



General Sponsor Benefits

All Sponsors will receive:

- Logo on Community Care website event page (if committed by August 31)
- Sponsor recognition in the conference registration brochure (if committed by June 1)
- Sponsor ad in conference program (if committed by July 31)
- Networking Happy Hour from 6:00 – 8:00 p.m. on October 6 (*complimentary admission according to sponsorship level (Platinum 3 individuals, Diamond 2 individuals, Gold 1 individual)*)
- Recognition on event signage at conference

Details	Platinum	Diamond	Gold	Silver	Bronze
<i>Pre-Conference</i>	\$10,000	\$7,500	\$5,000	\$2,500	\$1,250
Brand logo on conference webpage (if committed by August 31)	X	X	X	X	X
<i>Social Media</i>					
Mentions on Social Media (Facebook and Twitter) before and during the conference	X	X	X	X	X
<i>Conference Benefits</i>					
Complimentary conference registrations according to sponsor level	3	2	1		
Complimentary exhibit booth	X	X	X		
Ad in Conference Program	Full page	3/4 page	Half page	Quarter page	1/8 th page
Verbal recognition during conference kickoff and closing	X	X			
Verbal recognition during conference and closing	X	X	X	X	X
Sponsor of Exhibitor Reception (Oct. 5)	X	X			
Sponsor of Networking Happy Hour (Oct. 6)	X	X			
Sponsor of a general session	X	X	X		
Sponsor of a breakout session			X	X	
Sponsor a break			X	X	
Recognition on event signage	X	X	X	X	X
Inclusion of 1 page flyer in the welcome gift bag given at registration	X	X	X	X	X
Inclusion of 1 promotional item in the welcome gift bag at registration	X	X	X		
<i>Post Conference Benefits</i>					
Thank you social media post	X	X	X	X	X

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EXHIBITOR INFORMATION



General Exhibitor Benefits

All Exhibitors will receive:

- One six-foot clothed and skirted table
- Complimentary breakfast, lunch and breaks for up to 2 registered exhibitors
- Copy of conference registrants emailed September 23 for Exhibitors who have registered before September 1
- Exhibitor reception from 5:30 – 7:30 pm on October 5 complimentary for up to 2 representatives
- Networking Happy Hour from 6:00 – 8:00 pm on October 6 complimentary for up to 2 representatives

COST

Non-Profit Organizations	\$500
For-Profit Organizations	\$650
Electricity	\$50

Exhibit Schedule (Tentative)

Wednesday, October 5, 2022

11:00 am – 3:00 pm	Exhibitor booth set-up
1:00 – 7:00 pm	Exhibits open
5:30 – 7:00 pm	Exhibitor Reception

Thursday, October 6, 2022

7:30 am – 5:00 pm	Exhibits open
7:30 – 8:15 am	Breakfast for conference attendees and exhibitors
10:30 – 11:00 am	Exhibit time with attendees
12:00 – 12:30 pm	Lunch available
2:00 – 2:15 pm	Break/Exhibit time with attendees
3:30 – 4:00 pm	Break/Exhibit time with attendees
6:00 – 8:00 pm	Networking Reception

Friday, October 7, 2022

7:45 am – Noon	Exhibits open
9:30 – 10:00 am	Exhibit time with attendees
11:00 – 11:15 am	Break/Exhibit time with attendees
Noon – 2:00 pm	Exhibits dismantled

* *Subject to change*

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TERMS AND CONDITIONS



Sponsor Terms & Conditions

1. **Applications** for sponsorship are online. An invoice for payment will be emailed to the person indicated upon receipt of the application.
2. **Agreement to conditions:** Each sponsor is bound to the conditions of this agreement. Community Care has the right to refuse access to any sponsor.
3. **Non-Endorsement:** The sponsor agrees that by approving this application, Community Care does not endorse the company, organization, products, services or information represented by sponsors. Also, the sponsor shall not state, imply or represent in any manner that it is endorsed by Community Care Network of Kansas.
4. **Liability:** The sponsor is responsible for adhering to all local, state and federal laws as well as the terms of this contract with Community Care and all the rules and regulations set out by the Hilton Garden Inn Manhattan. The sponsor agrees to defend, indemnify and hold harmless The Hilton Garden Inn Manhattan and Community Care, including owners, managers, officers or directors, agents, employees, subsidiaries and affiliates of each entity from all damages or charges resulting from participation in the event. The sponsors assume full responsibility and liability for all of its own property.

Exhibitor Terms & Conditions

1. **Applications** for exhibit space are online. An invoice will be emailed to the person indicated upon receipt of the application.
2. **Agreement to conditions:** Each exhibitor is bound to the conditions of this agreement. Community Care has the right to refuse access to any exhibitor.
3. **Non-Endorsement:** The exhibitor agrees that by approving this application, Community Care does not endorse the company, organization, products, services or information represented by exhibitors. Also, the exhibitor shall not state, imply or represent in any manner that it is endorsed by Community Care.
4. **Assignment/Responsibility of Space:** Exhibit space will be assigned and requested changes will be made on a first come first serve basis. The exhibitor is responsible for the care of its exhibit area. The exhibitors shall be fully responsible to pay for any and all damages to property owned by the Hilton Garden Inn, which results in any act or omission of the exhibitor.
5. **Liability:** The exhibitor is responsible for adhering to all local, state and federal laws as well as the terms of this contract with Community Care and all the rules and regulations set out by the Hilton Garden Inn. The exhibitor agrees to defend, indemnify and hold harmless the Hilton Garden Inn and Community Care, including owners, managers, officers or directors, agents, employees, subsidiaries and affiliates of each entity hereafter collectively called "Indemnities" from all damages or charges resulting from exhibitor's use of the property and participation in the event, except to the degree of negligence or willful misconduct of the "Indemnities". The exhibitor assume full responsibility and liability for all of its own property
6. **Exhibit Fee:** The exhibitor agrees to pay a flat fee of according to the type of organization payable upon receipt of signed contract. Refunds: if cancellation request is received in writing by July 10, 2022; 50% minus \$25.00 administrative fee, no refunds will be granted after July 10, 2022. Special services: the exhibitor fee does not cover any additional equipment or special services requested by the exhibitor of the hotel. The exhibitor will pay for any additional services or equipment requested by the exhibitor.