



Health Center
CONNECTIONS
ADVISORY COMMITTEE
October 28, 2019 Meeting Minutes

1.0. Welcome and Call to Order

The meeting was held via GoToMeeting. Ann Feil, Committee Chair, called the meeting to order at 11:06am.

2.0. Consent Agenda

Minutes from previous meetings were approved unopposed without edits.

MSC (Mona Broomfield, David Stowell) to approve the April 22, 2019; June 24, 2019; and September 11, 2019 minutes as presented.

3.0. HCCN Program Director Report

An updated project status report was included in the meeting binder. Terri Kennedy, Program Director, highlighted the following items.

- 3-Year Targets: The HCCN project includes 9 grant objectives and targets. One health center, First Care, is currently meeting 5 targets. The HCCN saw improvement toward targets for the Data Protection and Data Analysis grant objectives.
- Individual Work Plans: HRSA requires HCCNs to develop individual work plans (IWPs) for each participating health center. To date, 9 are complete. All IWPs will be complete by mid-November.
- Year 1 Site Visits and Introduction Meetings: Terri is conducting meetings with participating health center leadership and primary contacts to review participation in the previous grant project and provide an overview of the goals and potential costs of the current project. To date, 9 meetings have been conducted and 4 are scheduled for early November.
- 16-010 Grant Final Project Report: The final report for the last 3-year grant project is due tomorrow. The report includes a work plan status for the final grant year, a progress report for the final grant year, and a project narrative for the full 3-year project period.
- Upcoming Activities: Terri highlighted the activities below.
 1. The project team will start a patient engagement learning collaborative for care managers, care coordinators, and patient representatives. An RFP for a consultant to assist has been drafted.
 2. Trish is compiling data to complete an order for HIPAA One, a product health centers can use to complete annual security risk assessments.
 3. Connections is collaborating with 11 other state HCCNs to produce a series of webinars aimed at reducing provider burden. The Massachusetts League of Community Health Centers HCCN is organizing the series, which is expected to begin during 1Q 2020.

4.0. New Business

4.1. Advisory Committee Charter and Elections

The Committee Charter was included in the meeting binder. Ann Feil briefly reviewed the elections section of the Charter. Ann's services as a Community Care Board member ends in December so a new chairperson is needed for this Committee. Those present discussed options.

MSC (Mona Broomfield, David Brazil) to approve that, before the November 15 Community Care Board of Directors meeting, Ann and Terri will reach out to eligible Board members to ask for a volunteer to Chair the Committee.





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5.0. Action Items

The meeting ended with two action items.

1. Terri will seek confirmation of Committee representation from participating health centers.
2. Prior to the November 15, Community Care Board of Director meeting, Terri and Ann will reach out to eligible Community Care Board members with information about the Committee and a request for a new Chairperson.

6.0. Adjournment

The meeting adjourned at 11:34am.

Committee Member Attendance – 9 of 17, Quorum Met:

Health Center	✓ Representative/Proxy	Health Center	✓ Representative/Proxy
Atchison CHC	<input type="checkbox"/> Dorothy Gibson	Heartland CHC	<input checked="" type="checkbox"/> Amy Lurken
CHC in Cowley County	<input checked="" type="checkbox"/> David Brazil	Hoxie Medical Clinic	<input checked="" type="checkbox"/> Whitney Zerr
First Care Clinic	<input checked="" type="checkbox"/> Rhiannon Maier	Hunter Health Clinic	<input type="checkbox"/> Joanna Sabally
Genesis Family Health	<input type="checkbox"/> Dr. Harold Perkins	Konza Prairie CH&DC	<input type="checkbox"/> Rhonda Douthit
GraceMed Health Clinic	<input type="checkbox"/> Venus Lee	PrairieStar Health Center	<input checked="" type="checkbox"/> Mona Broomfield
Health Ministries Clinic	<input type="checkbox"/> Matthew Schmidt	Salina Family Healthcare	<input checked="" type="checkbox"/> Ann Feil, Chair
Health Partnership Clinic	<input checked="" type="checkbox"/> Maria Hensley	SL Family Health Care	<input type="checkbox"/> Dr. John Mandeville
HealthCore Clinic	<input checked="" type="checkbox"/> David Stowell	Vibrant Health	<input type="checkbox"/> Brandi Finocchario
Heart of Kansas FHC	<input checked="" type="checkbox"/> Heather Hicks		

Other Meeting Attendees:

Organization	✓ Representative	Organization	✓ Representative
Community Care / Health	<input checked="" type="checkbox"/> Trish Harkness		
Center Connections	<input checked="" type="checkbox"/> Terri Kennedy		

