

ments when they fill out their applications, they must submit them to the election office before they attempt to vote.

- Check applications for completion and legibility.
- Observe all deadlines so you don't disenfranchise any registrants.
- Return any unused forms to the county or state election office.

### **You MUST NOT:**

- Pressure anyone into registering or not registering.
- Destroy, fail to deliver or obstruct the prompt delivery of applications by the deadline.
- Attempt to influence a person's party affiliation.
- Screen applicants or process their applications in any way. Do not fail to deliver any application on the basis of party affiliation, residence or other characteristics.

### **You MAY:**

- Complete a form for a registrant by typing or writing the information in the blanks for the person, but you may not sign the form for the applicant unless requested to do so by an applicant with a disability.
- Take a copy of a U.S. citizenship document, if requested by the applicant, and submit it to the election office along with the voter registration application form. This may be a photocopy or an electronic copy or image. The document submitted must be legible.
- Contact your county election office or the secretary of state's office if you have questions.

## ELECTION DATES

### IMPORTANT DATES FOR PRIMARY ELECTION

**WEDNESDAY, JUNE 1**  
Deadline to change party affiliation before primary

**TUESDAY, JULY 12**  
Deadline to register to vote in primary

**FRIDAY, JULY 29**  
Deadline to apply for an advance ballot to be mailed

**TUESDAY, AUGUST 2**  
Primary Election

### IMPORTANT DATES FOR GENERAL ELECTION

**TUESDAY, OCTOBER 18**  
Deadline to register to vote

**FRIDAY, NOVEMBER 4**  
Deadline to apply for an advance ballot to be mailed

**TUESDAY, NOVEMBER 8**  
General Election

### **CONTACT INFORMATION**

Kansas Secretary of State  
Memorial Hall, 1st Floor  
120 SW 10th Avenue | Topeka, KS 66612-1594  
800-262-VOTE (8683) or 785-296-4561  
Fax: 785-291-3051  
[www.sos.ks.gov](http://www.sos.ks.gov) | [www.voteks.org](http://www.voteks.org)  
[election@sos.ks.gov](mailto:election@sos.ks.gov)

County information may be found at  
[www.sos.ks.gov/elections/elections\\_registration\\_ceo.asp](http://www.sos.ks.gov/elections/elections_registration_ceo.asp)

Legal Sources: Kansas Constitution Article 5, K.S.A. 25-2309, 25-2421a. Rev. 2/4/16 tc

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# A GUIDE TO VOTER REGISTRATION DRIVES

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**WWW.VOTEKS.ORG**  
**800-262-VOTE (8683)**

Prepared by  
Kris W. Kobach  
Kansas Secretary of State

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2016

# VOTER REGISTRATION DRIVES

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**Kansas law requires a qualified elector to register to vote before voting.**

Federal and state laws allow any person to conduct voter registration drives. This is a guide for voter registration drives in Kansas.

## FORMS:

Voter registration must be done on a form approved by the secretary of state. The same form is used to register, change names, change addresses, or to affiliate with a party or change affiliation.

Print the voter registration form in English or Spanish at the secretary of state's website at [www.sos.ks.gov/forms/elections/voterregistration.pdf](http://www.sos.ks.gov/forms/elections/voterregistration.pdf). Photocopy the form as needed. You may type all the information requested except the signature, print the form, sign it and mail, deliver or fax it to the secretary of state's office or the county election office.

You may obtain up to 25 copies of the form free of charge by contacting the secretary of state's office or the county election office. For a larger supply, please submit a written request. We ask that you return unused forms to the office where you obtained them.

Registration is also offered online for people who have current and valid Kansas driver's licenses, at [www.kdor.org/voterregistration](http://www.kdor.org/voterregistration).

## QUALIFICATIONS OF VOTERS:

The Kansas Constitution requires a person to be a U.S. citizen, Kansas resident and 18 years of age or older in order to be eligible to vote. Kansas law provides that a person must register to vote in order to be entitled to vote.

Effective January 1, 2013, when registering to vote for the first time in Kansas, a person must submit proof of U.S. citizenship along with the voter registration application. This requirement may be met by submitting a copy of a birth certificate, U.S. passport, naturalization document, military records or other documents specified in K.S.A. 25-2309.

Persons serving sentences for felony convictions are ineligible to vote until their sentences are fulfilled.

Persons who are 17 years old may register to vote if they will be 18 years old by the next election.

A person should re-register when moving or changing their name or political party.

## DEADLINE:

The deadline to register to vote before any election is the 21st day before the election. Forms must be received in the county election office or the secretary of state's office by that date in order for registrants to be eligible to vote in the upcoming election. Applications postmarked by that date will be accepted, or if the postmark is illegible or miss-

ing, the application will be accepted if received by the ninth day before the election.

Any person conducting a registration drive must mail, deliver or fax all forms to the county or state election office as soon as they are completed by the applicants or by the registration deadline before the election.

## PROCESSING APPLICATIONS:

The county election office processes all applications and mails a notice to each applicant stating the applicant has been added to the voter list and informing the applicant of the precinct and polling place location. If the application was incomplete, the notice will tell the applicant what additional information is needed. A person who submits an application is not a registered voter until the county election office has processed the application and added the person's name to the registration list.

Voters may go to VoterView at [www.voteks.org](http://www.voteks.org) to check their registration status.

## YOU MUST:

- Make sure applicants complete the circles concerning U.S. citizenship and age. Applications will be rejected if these questions are not answered.
- Emphasize that applicants must meet the constitutional qualifications to register to vote, including providing proof of U.S. citizenship. If applicants do not have citizenship docu-